



Employment Application

Applicant Information

Full Name _____ **Date:** _____
Last First M.I.

Address _____
Street Address Apartment/Unit #

City State ZIP Code

Phone _____ **Email** _____

Position Applied for: _____ **Date Available:** _____

Are you eligible to work in the United States? YES NO Are you 21 years of age or older? YES NO

Do you have a valid driver's license? YES NO State Issued _____ License Number _____

In the past 5 years, have you resided outside of Michigan? YES NO

If yes, please list state/country and timeframe: _____

Education

High School/GED: _____ **Location:** _____

From _____ **To** _____ **Did you graduate?** YES NO **Diploma** _____

College: _____ **Location:** _____

From _____ **To** _____ **Did you graduate?** YES NO **Degree** _____

Other: _____ **Location:** _____

From _____ **To** _____ **Did you graduate?** YES NO **Degree** _____

Additional Experience

References

Please list two professional references (supervisory level only)

Full Name _____ Position _____

Company _____

Email _____ Phone _____

Full Name _____ Position _____

Company _____

Email _____ Phone _____

Previous Employment

Company _____ Address _____

Phone _____

Job Title _____ From _____ To _____

Reason for leaving _____

Company _____ Address _____

Phone _____

Job Title _____ From _____ To _____

Reason for leaving _____

Optional Information

Please provide any additional information as needed here

Disclaimer and Electronic Signature

As part of the hiring process, SafeHouse Center will conduct criminal background checks. This includes DHHS Central Registry Clearance which requires a social security number.

I certify that all information provided in this application and related documentation is true and complete. I understand that Domestic Violence Project, Inc./SafeHouse Center may verify any information given on this application, in related documentation, and interviews. I authorize Domestic Violence Project, Inc./SafeHouse Center to conduct background checks with the information provided. I understand and acknowledge that Domestic Violence Project, Inc./SafeHouse Center is entitled to rely upon the representations made by me during the hiring process, and therefore, I understand and acknowledge that any misrepresentation or omission by me can result in immediate discharge if deemed appropriate by Domestic Violence Project, Inc./SafeHouse Center.

I also understand and acknowledge that, if hired, my employment will be at the will of the Domestic Violence Project, Inc./SafeHouse Center and can be terminated, with or without cause, and with or without notice, at any time at the option of Domestic Violence Project, Inc./SafeHouse Center or myself.

The Domestic Violence Project, Inc./SafeHouse Center is an equal opportunity employer and complies with all federal, state and local laws prohibiting discrimination.

Legal Name (Print) _____ Electronic Signature _____ Date _____